



EMBASSY OF GREECE
PANAMA

Panama, 30 November, 2025
AS-644

TO:

- a) SOLGENA, ventas@solgena.com
- b) La Casa De Aire, lacasadelairepanama@gmail.com

SUBJECT: Invitation to submit an offer for the maintenance of air conditioners of the Embassy Residence and the Embassy of Greece in Panama

The Embassy of Greece in Panama, bearing in mind the provisions of Law 4412/2016, as amended and in force, is going to proceed with the direct assignment and signing of a contract for the provision of maintenance services for air conditioning systems in a new Embassy building and in the Embassy Residence of Panama, with a budgeted total expenditure of US\$4,500. The Embassy of Greece in Panama invites the interested company to submit a bid by referring to the attached table of technical specifications. Corresponding offers must include:

a) The maintenance work provided and the unit price and the unit price, including VAT and any other existing taxes.

The air conditioning units that refer to the annual preventive and regular maintenance period are analyzed as follows:

EMBASSY BUILDING - PERIOD (01.01.2026 – 31.12.2026)

- (1) 48,000 BTU/h direct expansion type equipment (outdoor unit)
- (4) 60,000 BTU/h direct expansion type equipment (outdoor unit)
- (1) Mini split type equipment 18,000 BTU/h (indoor unit)

AMBASSADOR'S RESIDENCE BUILDING – PERIOD (01.01.2026 – 31.12.2026)

- (1) 60,000 BTU/h direct expansion type equipment (outdoor unit)
- (5) Mini split type equipment 18,000 BTU/h (indoor unit)
- (1) Mini split type equipment 24,000 BTU/h (indoor unit)
- (1) Mini split type equipment 36,000 BTU/h (indoor unit)

It is pointed out that the works provided by the contractor must be of excellent quality and a high degree of safety. The concept of maintenance includes the whole range of work, inspections, checks, routine and preventive maintenance, repair work of all kinds of damage as well as minor improvements, etc., which are necessary to ensure the continuous, safe and efficient operation of the maintained facilities.

Offers can be submitted in paper or electronic form at the Embassy secretariat until December 10, 2025 (Edificio Trasban, Calle Ricardo Arias y Ave. Samuel Lewis, E-mail: gremb.pan@mfa.gr).

Proposals from economic entities that were not invited to submit a proposal will not be taken into account.

The Ambassador

Efthymios Efthymiades
Minister Plenipotentiary A'